

# Inspection Procedures

## Town of Middleton

Last Updated: 02/14/2020

7555 W. Old Sauk Road  
Verona, WI 53593-9700  
Phone: 608-833-5887  
Fax: 608-833-8996  
[info@town.middleton.wi.us](mailto:info@town.middleton.wi.us)  
Inspector Tracy Johnson  
[johnsoninspection@gmail.com](mailto:johnsoninspection@gmail.com)  
608-459-8800

### General:

- When a building permit is issued for your project, *you are responsible for calling the inspector* for the required inspections at the appropriate phases of your project.
- Inspections are made during scheduled office hours.
- Building codes allow 48 working hours (except for the final inspection) for these inspections to be accomplished by the inspector. When asked, we will make every effort to respond sooner but advance planning ensures an inspection on schedule.
- When possible, schedule multiple inspections simultaneously.

### Normally required inspections for new construction:

1. A footing inspection. (Bleeder drain tiles @ 8'0" on center required on new construction.)
2. A foundation inspection after wall has been poured with exterior drain tile in place prior to backfilling. (On a small addition with plenty of property line setbacks, the footing and foundation inspections may be combined.)
3. An under floor plumbing inspection. The state plumbing code requires a 10'0" head of water held for 15 minutes for a water test and 3 PSI of air pressure held for 15 minutes for an air test. Both tests need to be done in the presence of the inspector.
4. A temporary or permanent electrical service inspection. This service must be inspected, approved, and released by the inspector prior to the local utility company energizing the system.
5. The rough construction, electrical, plumbing, and heating inspections (may be done at the same time) prior to covering up the work.
6. An insulation inspection, prior to the installation of drywall or other wall finish materials.
7. A final inspection by Town Engineer prior to moving personal belongings in and/or occupying the new space.

### To request an inspection:

**Call Johnson Inspection at 608-459-8800 or email [johnsoninspection@icloud.com](mailto:johnsoninspection@icloud.com)**

In order to save trips to the job site, it is asked that multiple inspections be scheduled simultaneously, whenever possible.