



TOWN OF
MIDDLETON
Wisconsin

BUILDING PERMIT PACKET

New Additions,
Remodeling,
Shed and Outlot Buildings

Note: Some pages in packet are double sided

Remodeling, Additions, Shed and Outlot Building Requirements

Last Updated: 02/14/2020

Application Requirements:

- Building Permit Application
- One (1) complete set of plans (11"x17" or smaller)
- A copy of the recorded plat or CSM, deed restrictions or any other restrictions that could impact building placement on the lot
 - The Town of Middleton does not review or enforce private covenants and restrictions. You are advised to research land records to determine if your planned activity is following any such covenant or restriction.
- Driveway permit application for all new driveways or culverts
- Additions and Outlot buildings also require:
 - Copy of the Dane County Zoning Permit for additions.
 - Dane County Zoning Phone#: 266-4266
 - Erosion control plan
 - The installation of an EROSION FENCE is required.

NO INSPECTIONS will be done until a permit is posted and erosion fence (if needed) is installed.

CONTRACTOR REQUIREMENTS AT TIME OF APPLICATION:

- Contractors must have **BOTH** Qualifier Certification AND Dwelling Contractor Certification.
- Contractors must meet lead safe work practices if appropriate (www.dhs.wisconsin.gov/lead)
- Contractors must comply with all building and driveway ordinances and permit application requirements.
- Submission of fees as detailed by the building inspector.
- Schedule inspections with two business days advance notice.

ONGOING CONTRACTOR REQUIREMENTS:

- Driveway – Requirements detailed in [Section 8.01 of the Town Ordinances](#)
 - Only one entrance to a building site is permitted off the street.
 - Driving through ditches or across utility easements with trucks and equipment will not be permitted. Non-compliance will result in a substantial fine.

Continued...

- Road right-of-way and driveway entrances:
 - The Town of Middleton does not permit boulder walls or retaining walls of any sort in the road right of way.
 - The Town requires both the builder and property owner to sign the driveway permit to strengthen communication with homeowners and their landscapers.
 - To reduce the need for retaining walls, the Town requires the installation of culverts that are long enough so the slope ratio from the end of the culvert to the drive is 4:1.
 - Non-compliance will result in the removal and/or modification of the driveway, culvert, and/or culvert end treatment.
- There will be no distinction between driveways/culverts on dead end streets and those on through streets.
- Erosion, Sediment and Tracking
 - Any person, firm or corporation who causes or permits erosion, sediment deposits tracking or dropping of dirt on adjacent land, public streets or bodies of water from any land...shall be deemed in violation and subject to the penalties provided in the Town Ordinances
 - The town strictly enforces these provisions through the issuance of citations (forfeitures of from \$50 to \$1,000) and if necessary, stop work orders and Town correction of the violation at the owners expense.
- Any changes or modifications must be conveyed to the building inspector promptly.

WHEN SCHEDULING INSPECTION REQUESTS PLEASE PROVIDE:

- property address
- type of inspection requested
- Call 608-459-8800 for inspections

APPLICANT- ALL INSPECTIONS MUST BE PHONED IN TO 608-459-8800

JOHNSON INSPECTION LLC P.O. Box 127 Arena, WI 53503 Phone: 608-444-0372 johnsoninspection@gmail.com	<h2 style="margin: 0;">UNIFORM APPLICATION</h2> <h3 style="margin: 0;">BUILDING PERMIT</h3> <p style="margin: 5px 0;">Wisconsin Statutes 101.63, 101.73</p> <p style="margin: 0;">The information you provide may be used by other government agency programs. [(Privacy Law, S. 15.04 (1)(m))]</p>	Permit No. _____ Project Description: _____
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PERMIT REQUESTED Construction HVAC Electric Plumbing Erosion Control Other:

Owner's Name:	Mailing Address:	Tel.:
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Contractor Name & Type	License# & Expiration	Mailing Address	Phone & Email
Dwelling Contractor (Constr.)			
Dwelling Contr. Qualifier			
HVAC Contractor:			
Electrical Contractor:			
Plumbing Contractor:			

PROJECT LOCATION	Lot area	Sq. ft.	One acre or more of soil will be disturbed	_____ 1/4, _____ 1/4, of Section _____, T _____ N, R _____ E (or) W
Site Address:		Subdivision Name:		Lot No. _____
Zoning District(s)		Zoning Permit No. _____	Setbacks:	Front _____ ft. Rear _____ ft. Left _____ ft. Right _____ ft.

1. PROJECT	3. OCCUPANCY	6. ELECTRICAL	9. HVAC EQUIPMENT	12. ENERGY SOURCE																					
<input type="checkbox"/> New <input type="checkbox"/> Alteration <input type="checkbox"/> Addition <input type="checkbox"/> Other: <input type="checkbox"/> Repair <input type="checkbox"/> Raze <input type="checkbox"/> Move	<input type="checkbox"/> Single Family <input type="checkbox"/> Two Family <input type="checkbox"/> Commercial <input type="checkbox"/> Garage <input type="checkbox"/> Other:	Entrance Panel Amps: _____ <input type="checkbox"/> Underground <input type="checkbox"/> Overhead 7. WALLS <input type="checkbox"/> Wood Frame <input type="checkbox"/> Timber/Pole <input type="checkbox"/> Steel <input type="checkbox"/> ICF <input type="checkbox"/> Other:	<input type="checkbox"/> Forced Air Furnace <input type="checkbox"/> Radiant Baseboard/Panel <input type="checkbox"/> Heat Pump <input type="checkbox"/> Boiler <input type="checkbox"/> Central Air Cond. <input type="checkbox"/> Fireplace <input type="checkbox"/> Other:	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <th>Fuel</th> <th>Nat Gas</th> <th>LP</th> <th>Oil</th> <th>Elec</th> <th>Solid</th> <th>Solar</th> </tr> <tr> <td>Space Htg</td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Water Htg</td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </table>	Fuel	Nat Gas	LP	Oil	Elec	Solid	Solar	Space Htg	<input type="checkbox"/>	Water Htg	<input type="checkbox"/>										
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Water Htg	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																			
2. AREA INVOLVED	4. CONST. TYPE	10. SEWER		13. HEAT LOSS																					
Bsmt _____ Sq Ft Living Area _____ Sq Ft Garage _____ Sq Ft Other _____ Sq Ft Total _____ Sq Ft	<input type="checkbox"/> Site-Built <input type="checkbox"/> Mfd: <input type="checkbox"/> WI <input type="checkbox"/> UDC <input type="checkbox"/> U.S. <input type="checkbox"/> HUD 5. STORIES <input type="checkbox"/> 1-Story <input type="checkbox"/> 2-Story <input type="checkbox"/> Other: <input type="checkbox"/> Plus Basement	<input type="checkbox"/> Municipal <input type="checkbox"/> Sanitary Permit No.: _____ 11. WATER <input type="checkbox"/> Municipal Utility <input type="checkbox"/> Private On-Site Well		_____ BTU/HR Total Calculated Envelope and Infiltration Losses ("Maximum Allowable Heating Equipment Output" on Energy Worksheet; "Total Building Heating Load" on RES check report)																					
			14. EST. BUILDING COST w/o LAND	\$ _____																					

I understand that I am subject to all applicable codes, statutes and ordinances and with the conditions of this permit; understand that the issuance of the permit creates no legal liability, express or implied, on the state or municipality; and certify that all the above information is accurate. If one acre or more of soil will be disturbed, I understand that this project is subject to CHP NR 151 regarding additional erosion control and stormwater management and the owner shall sign the statement on the back of the permit if not signing below. I expressly grant the building inspector, or the inspector's authorized agent, permission to enter the premises for which this permit is sought at all reasonable hours and for any proper purpose to inspect the work which is being done.

I vouch that I am or will be an owner-occupant of this dwelling for which I am applying for an erosion control or construction permit without a Dwelling Contractor Certification and have read the cautionary statement regarding contractor responsibility on the reverse side of the last ply.

APPLICANT'S SIGNATURE _____ **DATE SIGNED** _____

APPROVAL CONDITIONS This permit is issued pursuant to the following conditions. Failure to comply may result in suspension or revocation of this permit or other penalty.

ISSUING JURISDICTION	<input type="checkbox"/> Town of <input type="checkbox"/> Village of <input type="checkbox"/> City of <input type="checkbox"/> County of <input type="checkbox"/> State	State Contracted Inspection Agency# _____	Municipality Number of Dwelling Location _____
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FEES:	INSPECTIONS REQUIRED	WI PERMIT SEAL #	PERMIT ISSUED BY:
TOTAL:	<input type="checkbox"/> Footing <input type="checkbox"/> Underfloor Plumbing/test <input type="checkbox"/> Foundation <input type="checkbox"/> OS Sewer Lateral/test <input type="checkbox"/> Rough Construction <input type="checkbox"/> Electric Service <input type="checkbox"/> Rough Electrical <input type="checkbox"/> Insulation <input type="checkbox"/> Rough HVAC <input type="checkbox"/> Final <input type="checkbox"/> Rough Plumbing/test		Name: Tracy Johnson Cert No. 664566 Telephone : 608-444-0372 Date:

RECEIPT: Check #: _____ From: _____ Rec'd by: _____ Date: _____

Town of Middleton
Building Permit fee Schedule
2020-2022

Construction Permits/Fees

New Homes and Additions:

One- & Two-Family Dwellings

- a. New Structure and Additions – All Areas\$ 0.15 per square. ft. (\$100.00 min)

PLUS

 - Mechanicals – All Areas
 - Electrical\$0.06 per square. ft. (\$100.00 min)
 - Plumbing\$0.06 per square. ft. (\$100.00 min)
 - HVAC.....\$0.06 per square. ft. (\$100.00 min)
 - State seal..... \$37.00
 - Erosion Control..... \$125.00
- b. Remodels \$13.00 per thousand of estimated cost
(\$100.00 min) *Plus mechanicals. Minimum from above*
- c. Accessory Structures \$ 0.15 per square. ft. all areas (\$100.00 min)
- d. Swimming Pools..... \$175.00
- e. Miscellaneous Replacements Furnaces, Water heaters..... \$100.00
- f. Electrical Service Upgrade \$125.00

Commercial Buildings

- a. New Structure and Additions – All Areas\$0.18 per square. ft. (\$175.00 min)

PLUS

 - Mechanicals
 - Electrical\$0.07 per square. ft. (\$125.00 min)
 - Plumbing\$0.07 per square. ft. (\$125.00 min)
 - HVAC.....\$0.07 per square. ft. (\$125.00 min)
- b. Remodels ...\$15.00 per thousand of estimated cost (\$175.00 min) *plus mechanicals minimum from above*
- c. Miscellaneous Replacements: Roof Top Units, Water Heaters..... \$150.00
- d. Electrical Service Upgrade \$175.00

Razing Fees \$150.00

Agricultural Buildings \$75.00

Early Start/Residential \$125

Early Start/Commercial \$175

New Single Family Completion Deposit: \$2500

Driveway Permits (effective 3/16/2020)

- All Driveway Permit Applications..... \$400.00
- If the driveway is determined to be a repaving of an existing driveway only, \$200 will be refunded to the Applicant
- If it is determined that the requirements of the shared and long driveway section of Chapter 8.01 of the Town's ordinances apply, the Applicant shall pay for the additional costs incurred in excess of \$400.
 - a. For applications that are part of a building project, the additional costs incurred by the Town shall be paid before the building Occupancy Permit is granted.
 - b. For applications that are not part of a building project, the additional costs incurred by the Town shall be paid within 30 days of receipt of invoice from the Town.